



PORT CREDIT FIGURE SKATING CLUB
ANNUAL GENERAL MEETING
OCTOBER 21, 2022

The Annual General Meeting of the Port Credit Figure Skating Club was held on Friday, October 21, 2022 in person at Clarke Hall and virtually via Zoom.

QUOROM was established for the 2021-2022 season with 10% of registered members present either in person or virtually.

The Annual General Meeting was called to order at 7:45 pm.

Elizabeth Stewart-Molnar opened the meeting and welcomed everyone in attendance either in person or by Zoom. Elizabeth thanked everyone for attending and noted that the Canadian Tire Jump Start grant had funded the banquet.

MINUTES of the previous AGM held on Monday, November 15th, 2021 were posted previously to enable members to read and review. Members were given the opportunity to comment or question. There was also a Minute Book and Report Book available at the meeting for members to peruse at their convenience.

It was moved by Elizabeth Stewart-Molnar, Seconded by Heather Koziol to accept the minutes of the November 15th, 2021 Annual General Meeting. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

**CONFIRMATION OF ACTIONS TAKEN BY THE PORT CREDIT FIGURE SKATING CLUB
BOARD OF DIRECTIONS**

A motion was moved by Michael Hollingsworth and seconded by Nisha Sarveswaran to ratify all actions made this past year by the Board of Directors on behalf of Port Credit Figure Skating Club. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

Elizabeth Stewart-Molnar, on behalf of the Board of Directors, thanked the Coaches, Volunteers and Members for their perseverance and patience during the past two plus years of dealing with Covid with such understanding. It was a very trying time with the rink being closed and then opened and then closed again, etc. but everyone stepped up to make it work to the best of their ability.

The Treasurer and Registrar read their reports into the minutes.

*It was moved by Mary Harrington and seconded by Jenn Bremner that all reports be accepted as presented. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED***

All reports and the Minutes of this meeting will be posted to the Club's website within a few days.

VICE-PRESIDENT ADMINISTRATIVE REPORT

As VP Admin my job is to help with the day to day running of the club.

My role includes many things but the most important is the communication with the members and potential members. I answer all phone calls and emails sent to the club.

This can be a very time-consuming role especially starting in August all the way through until end of February. The bulk of the inquiries are about PreCanskate and Canskate.

It is so important that these calls and emails get answered as quickly as possible as they are all potential new members and stakeholders in our club. They are the future of Port Credit FSC.

I wish to thank Michael Hollingsworth for patiently responding to many of the email registration requests.

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

VICE-PRESIDENT TECHNICAL REPORT

As VP Technical, my main role is to support the President in their absence. This Board decided to once again have the 2 VP's share the duties until a member was ready to take the reins. Siobhan and I have Co-Chaired and tried to help and lead the other members of the Board. It is an extremely talented and hardworking group on the Board this past year. Port Credit members are very lucky to have had this group who worked so hard to keep the club running efficiently during the past two difficult years. This has meant these volunteers worked the full year, including the summer, dealing with emails, phone calls, and zoom meetings once, twice or several times a month. They have done a fabulous job. Our registration has bounced back and it is a joy to see our skaters back at Port Credit. It has been a pleasure to work with all the Board. Thank you all.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as submitted

SECRETARY'S REPORT

It was my pleasure to accept the Secretary position for this past season. Minutes were taken and distributed to Board Members every month. The meetings were all held via Zoom, usually the 2nd Monday of each month

I would like to thank all the Board Members who were able to send me notes and reports prior to each meeting. I found this to be very helpful.

All reports and minutes from the 2021-2022 season can be found in the binders that I've provided.

I look forward to serving again for the 2022-2023 season.

This report is submitted by Mary Harrington. I move that this report be accepted into the minutes as presented.

TREASURER'S REPORT

The fiscal 2022 financial statements were audited by Tino, Gaetani & Carusi. Over the course of the year, restrictions eased and normal operations largely resumed which positively impacted the Club's financial position. During fiscal 2022, the Club generated an excess of revenues over expenditures of \$53,881, compared to a loss of \$9,589 in the prior year.

A primary factor was the significant increase in registration revenues as programs re-opened and registration levels were largely at capacity. The Club also received increased revenues from test days and guest skater fees as programs returned to a more normal state. While a number of credits were redeemed during the current year, unapplied credits remain elevated at \$28,792 as of October 14, 2022.

Thanks to the efforts of several Board members, the Club secured a grant from the Ontario Trillium Foundation in the amount of \$62,800 to be received over a period of twelve months, commencing April 2022. To date, funds from this grant have been used to enhance the Club's off-ice training equipment.

I would like to thank the Board members, coaches, and volunteers for their time and dedication to the Club.

Port Credit Figure Skating Club		
Statement of Operations		
Year ended June 30		
	2022	2021
	\$	\$
Revenues		
Registration fees	340,112	72,067
Grants	35,694	10,000
Bingo income	8,286	8,651
Test day fees	5,702	361
Fundraising and miscellaneous income	5,265	9,655
Guest skater fees	2,290	50
Donations	-	250
	397,349	101,034
Expenditures		
Administrative	6,469	3,864
Advertising	1,110	-
Business taxes and licenses	3,115	3,684
Coaching fees	63,050	11,589
Ice rental	186,322	71,759
Interest and bank charges	9,251	4,627
Professional fees	10,457	9,108
Skate Canada fees	25,835	5,992
Skater development	9,437	-
Training equipment	28,422	-
	343,468	110,623
Excess of revenues over expenditures (expenditures over revenues) for the year	53,881	- 9,589

This report is submitted by Jennifer Willemse. I move that this report be accepted into the minutes as presented.

REGISTRAR'S REPORT

Total Membership Registered in Programs:

Registration Year	Number of Members
2021 / 2022	604**
2020 / 2021	131*
2019 / 2020	720
2018 / 2019	468

* COVID Year starting March 9, 2020

** COVID Year with September 2021 Re-Opening. No skating January 2022 due to COVID Closure

Total Number of Registrants in Programs:

Registration Year	CanSkate	StarSkate	Adult / Teen	Jr Dev	JumpStart
Winter 2022	303	179	20	18	0
Fall 2021	313	179	18	18	0
2020-2021	75**	86	N/A	30	2
2019-2020	580	122	18 *	21	8
2018-2019	339	99	30	23	0

*Teen/Adult program was capped to be lower this season.

**Includes LTFS/Hockey Skills Programs- All closed due to COVID-19.

Total Number of Registrants in Spring and Summer Programs:

- LTFS and StarSkate Programs only

Registration Year	Spring Session	Summer Session
2022	112	37
2021	N/A	25
2020	N/A	N/A
2019	126*	23
2018	112	32

* New CanSkate program for Spring Skating 2019

Total Number of Guest Products:

Registration Year	Guest Skating Passes
2021-2022	129
2020-2021	N/A*
2019-2020	109
2018-2019	88

*No Guest Skating due to COVID -19 Restrictions.

Total Number of Non-Resident Skaters:

Registration Year	Non-Resident Skaters
2021-2022	35
2020-2021	2

Programming highlights:

- No extra ice was available over the Christmas Holidays due to the COVID-19 shutdown
- 38 skaters participated in extra March Break Ice
- A 2-day StarSkate Development Seminar – “Artistry on Ice” was conducted with 9 participants.
- All invoices for skating activities were paid in full at the end of the 2021-2022 Season.

This report is submitted by Michael Hollingsworth. I move that this report be accepted into the minutes as presented.

COMMUNICATION CHAIR REPORT

The Communications Chair is focused on ensuring that all members of the Port Credit Skating Club are kept well informed regarding club activities.

Emails are deployed on an as needed basis to ensure that members are aware of critical information, upcoming events, and any scheduling changes. The chair tries to ensure that we do not send too many emails, and that content is clear and concise.

The club also maintains a presence on social media, and all club members are invited to follow along on Facebook and Instagram.

This report is submitted by Jennifer Bremner. I move that this report be accepted into the minutes as presented.

CANSKATE CHAIR REPORT

Our return to the rink for the Fall 2021 session was off to a fantastic start as all CanSkate, PreCanSkate, Adult/Teen CanSkate & Learn to Figure Skate (LTFS) sessions were running with great success at full capacity. The Winter 2022 session was temporarily delayed due to Covid-19 when the Government of Ontario announced the return of Step 2 on Wednesday, January 5, 2022, all indoor recreational and sporting activities were to be shut down until at least Wednesday, January 26, 2022. All Registered CanSkate, PreCanSkate, and Adult/Teen CanSkate members had the option to withdraw and receive a refund or credit for the closure period. We were thrilled when our winter session resumed on February 1, 2022, at full capacity. I want to thank our phenomenal Coaching Team for delivering a safe and fun program for our skaters and our Program Assistants for generously volunteering their time to make the 2021-2022 CanSkate season successful. I would also like to thank our Port Credit Skating Club Board who helped with our CanSkate table throughout the season.

This report is submitted by Heather Koziol. I move that this report be accepted into the minutes as presented.

BINGO CHAIR REPORT

In the past year Delta Bingo was able to start in person bingo sessions once again. We have had to supply one volunteer per session, rather than three and as a result in the last two months we have been able to add extra bingos which will increase our income from this source. This income is essential to help us keep our session costs down. Hopefully attendance at the bingos will continue to grow as will our income. Bingo income for the year since our last AGM was \$11,368.23. As per our license, this money is used to pay a small portion of our ice bills.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as submitted.

SKATER DEVELOPMENT CHAIR REPORT

The past season has been a very successful season for the development of the PCFSC skaters and we look forward to another fantastic year. PCFSC is proud to now have a new and improved off-ice training program running 3 days a week, with the addition of the World's largest program of Bronson Spinners. We have been able to send all off-ice participants home with training packages to use for the registration season.

The club has held 4 in club seminars for our Starskate membership. Our Learn to Figure Skate program has grown and is now offered 3 days a week in place of one, allowing young and keen skaters to start figure skating earlier.

This report is submitted by Meghan Harrington. I move that this report be accepted into the minutes as presented.

TEST CHAIR REPORT

The 2021-2022 season has been a good year for our STAR 1-5 skaters. In this category, we had 85 tests between November 1, 2021 and Oct. 1st, 2022. We have a success rate of 100% in this category. As for Test sessions for our STARSKATERS (Star 6+), we had quite a few test days this year to make up for ones lost over Covid. There was a total of 131 test completed, with a passing rate of 79%. Finally, I would like to thank all our volunteers, judges and coaches because without them our test days would not have been a success. It has been a great experience watching the Port Credit skaters strive to be successful on all test days. Our skaters are always positive, respectful and make Port Credit that great club that it is. Thank you all! Submitted by Angela Mamas. I move that this report be accepted into the minutes as read.

This report is submitted by Angela Mamas. I move that this report be accepted into the minutes as presented.

COMPETITION CHAIR REPORT

The 2021-2022 competition season saw a return to competition despite the ongoing the global pandemic. Several competitions were cancelled but majority were able to run as planned in a traditional format. Skate Ontario hosted numerous competitions culminating in Sectionals for Competitive skaters and the Skate Ontario Provincial Championships for STARSkaters. Port Credit was fortunate to have many skaters participate in various competitions and 16 skaters qualify for the provincial championships. Skaters from the club won 8 Medals including 2 provincial titles. We also have one skater compete at sectional as well as one skater who competed internationally in synchronized skating. The Wally Distelmeyer Competitive award of merit is being awarded to 5 Port Credit skaters who completed a complete season at the competitive level. Fredd Zhang and Lincoln Clarke are the recipients of the Bette Distelmeyer competitive award for best placement at the STARSkate and Competitive levels respectively

This report is submitted by Rebecca Sheppard. I move that this report be accepted into the minutes as presented.

PRO LIAISON CHAIR REPORT

Port Credit is in the very enviable position of having a very dedicated and committed professional staff. I would like to take this opportunity to thank them all for their extraordinary assistance as we transitioned back to full skating sessions. They have been so supportive and flexible which kept our programs running and among the best available. We wish our CanSkate coaches who left for University, the best of luck in their studies.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as submitted.

COACHES REPRESENTATIVE REPORT

The PCFSC Coaching staff worked cooperatively again this year. We worked together to maintain the high level of our programs and support each other at competitions. During the April Fun Competition in Scarboro, the coaches organized team shirts and decorated the stands to show our club spirit.

Our coaches worked with the board to create our Bursary application and to identify skaters who would benefit.

This year the coaches re-evaluated the session requirement and adjusted the guideline for session qualifications and Carnival casting guideline.

We would like to welcome Gabby Mandato and Arianna Lista to our coaching team and we want to thank Michelle Blanchette for her dedication and wish her well as she begins university.

This report is submitted by Sarah Rowsell. I move that this report be accepted into the minutes as presented.

ICE CHAIRMAN'S REPORT

Port Credit FSC ice allocation changed for the 2021/22 season. Two extra hours of ice was added on Wednesday evenings at Cawthra Arena. Our allocation is based on numbers in each level. This is why it is so important to keep our membership numbers where they are.

We used the same hours for our dry land training except it was at Cawthra Arena.

We are not able to use the Credit Room at Port Credit Arena as it is now being used as a Pop-up library as the Port Credit Library is closed for renovations.

We have increased the number of hours/weeks that we contract for Spring and Summer ice.

We also have started an off-ice program in the Spring and Summer. This is utilizing our new off ice equipment. It was at Paramount Centre across from Iceland immediately following our ice rental there.

It was a pleasure serving on the 2021/2022 Board of Directors. I would like to thank my fellow board members and the coaching team of Port Credit FSC for making it a successful year.

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

FUNDRAISING / SPONSORSHIP REPORT

This year continued to be affected by the COVID pandemic, especially in the beginning of the year. From social distancing to masking and skater limitations on the ice, it was a challenge for all to recapture the magic and social camaraderie that we were able to help provide in years past.

Even during tough times, there come wonderful opportunities. Building upon the successful grants won in 2021, we had our most successful grant application on record with the Port Credit Figure Skating Club with a \$62,800 grant from the Ontario Trillium Resilient Communities fund. This was a group effort – with items requested specified primarily by Meghan Harrington, countless phone calls and screen sharing sessions with Elizabeth Stewart-Molnar and myself. There were 3 main pillars for the social distancing and safety of our end-to-end processes that we have dramatically improved with OTF funds. The previous off-ice programs involved extremely limited equipment that was shared amongst all of the participants. We are able to provide club-owned, loaned off-ice packages 1 per skater vs. having equipment shared at the rink. In addition, we now have multiple units of specialized equipment (Bronson specialized spinners - 3 motorized, 12 non-motorized, Vald Force Deck to analyze force / position remotely for skating jumps, and 6 Bosu Balls for balance-based activities) that work in concert to prevent long line-ups where young skaters may not remember to socially distance for off-ice training. The second pillar to assist our skating club's recovery was technology to replace paper-based processes and shared personal equipment with club-owned equipment and automated internet-based sheets that can be tracked and lessen the need for skaters and parents to sign documents while sharing pens. This equipment includes 2 PC-based laptops for registration and 1 Macbook and 1 iPad for video recording. This equipment is only be used by a small controlled list of volunteers and coaches. For the 3rd pillar, we have identified the need for on-ice social distancing - we have specified 2 portable harnesses to assist when training participants on new items. Should a participant fall, the harness can be used to assist the participant back to their feet and possibly prevent the skater from falling as compared with having to have people physically touch a skater that has fallen. We have also secured funding for specialized equipment and software (DartFish) to help analyze skater motions and identify proactively points of correction which can be shown to a participant rather than having to manually manipulate a skater's leg / arms / posture into a safer position. The idea for this is to again limit physical contact that on the ice, promote social distancing and help ensure that there is a safe method for people of all backgrounds to stay physically and mentally active during the trying times of CoVID-19. This equipment is transformative for PCFSC and helps position Port Credit as one of the most technologically advanced skating clubs while providing the safest environment possible for our precious skaters.

With money come obligations for reporting, tracking and purchasing. We learned during the year the extent to which structure and commitments must be followed, the lessons of which need to be followed by the next board. I want to thank each of the board members again, and wish the next board all the best in continuing to improve our Club. It has been my honour to lead Sponsorship and Fundraising for these two years and I look forward to supporting the next person in this role.

This report is submitted by Herman Yang. I move that this report be accepted into the minutes as presented.

Elizabeth Stewart-Molnar on behalf of the Port Credit Figure Skating Club thanked the departing Board Members for their wonderful commitment in terms of time and expertise to the club. Flowers were presented by Siobhan Crawley on behalf of the members, to Jennifer Willemse, Jennifer Bremner and Angela Mamas.

SLATE OF OFFICERS, 2022-2023 BOARD OF DIRECTORS

Cindy Ling	Calvin Chow	Siobhan Crawley	Mary Harrington
Meghan Harrington	Heather Koziol	Sarah Rowsell	Sally Shen
Rebecca Sheppard	Lynn Chou	Julia MacLeod	Michael Hollingsworth
Elizabeth Stewart-Molnar,	Past-President, appointed position		

It was moved by Julietta Kypriotakis and seconded by Rhonda Clarke to accept the slate of nominees for the 2022-2023 Port Credit Figure Skating Club Board of Directors. Since all positions were acclaimed, a vote was not necessary.

OTHER BUSINESS

No other business was brought forward

ADJOURNMENT

Moved by Elizabeth Stewart-Molnar to adjourn. All in favour - **CARRIED**

PCSC AWARDS 2021-2022

Laurie Davison Tiny Tots Award (Most Improved Pre-CanSkate):

Tuesday Pre Can-	Nicholas Simonik
Thursday Pre Can-	Peihan Zhang
Friday Pre Can-	Tessa Brown
Sunday Pre Can-	Gia Fazzari and Avner Parker

Les Hollington CanSkate Award (Most Improved CanSkate):

Tuesday Canskate-	Xi Hu
Thursday Canskate-	Dongji Zhang
Friday Canskate-	Amelia Chen
Sunday Canskate-	Jasmine Li

Les Hollington CanfigureSkate Award:

JD	Clarke Ing and Beatrix Kutisker-Jacobson
Intro	Mira Boubou and Ola Suschenko
LTFS	Samuel Reynolds

Wilf Langevin Most Improved StarSkate Award:

Star 1-2	Flynn Sun and Tiffany Liang
Star 3-4	Rita Lin
Star 5 +	Elizabeth Morvan and Isla Koziol

Mary Elliot Citizenship Award:

Isla Koziol

Siobhan Crawley Program Assistant Award:

Victoria White

Wally Distelmeyer Competitive Award of Merit

Lincoln Clarke (Pre-Novice)
Carla Tudor (Pre-Juvenile)
Constantina Mamas (Juvenile)
Kaley Sung and Dylan Yang (Juvenile Dance)

Bette Distelmeyer Competitive Award:

Fredd Zhang (StarSkate) Lincoln Clarke (Competative)

Elizabeth Stewart-Molnar Provincial Championships:

Elizabeth Morvan
Keira Isber
Gabriella Loeffler-Goodman
Lauren Chia
Kaley Sung and Dylan Yang
Mia Cappuccitti
Isabella Zeinalov
Lincoln Clarke
Isabel Datars – Silver Medalist
Trissa Zhang – Provincial Champion
Carla Tudor – Bronze Medalist
Constantina Mamas – Silver Medalist
Isla Koziol – Bronze Medalist
Stella Bremner – Silver Medalist
Fredd Zhang – Provincial Champion

Isobel J. Fedosoff

Most Improved Artistic Award: Trissa Zhang

Gold tests:

Isla Koziol	Gold Skills
Michelle Blanchette	Gold Skills
Zoe Blair	Gold Skills
Carla Tudor	Gold Skills
Trissa Zhang	Gold Skills
Julia Wallace	Gold Skills
Lincoln Clarke	Gold Skills
Constantina Mamas	Gold Skills
Gabriella Loeffler-Goodman	Gold Skills
Stella Bremner	Gold Skills
Elleni Kyriotakis	Gold Skills

Elleni Kyriotakis	Gold Freeskate
Constantina Mamas	Gold Freeskate
Lincoln Clarke	Gold Freeskate

Constantina Mamas	Gold Interpretive
Michelle Blanchette	Gold Interpretive
Elizabeth Morvan	Gold Interpretive
Gabriella Loeffler-Goodman	Gold Interpretive
Julia Wallace	Gold Interpretive
Lauren Chia	Gold Interpretive
MiaCappuccitti	Gold Interpretive

Elleni Kyriotakis	Gold Dance
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